

Bob Smethers
TC Race Chairman
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TO: TC Race Committee,
TC Board of Directors
RE: TC Race Committee Meeting, Review

February 23, 2011

Our first 2011 TC Race Committee was held Tuesday, February 22nd, 2011 at Holman's Restaurant near 28th and SE Burnside. Groups gathered early to discuss various items and a more structured presentation & discussion commenced at 7pm.

TC Race Chairman requested updates to phone & email contacts. Worker accommodations will include bunkhouse lodging, lunch/dinner meals and transportation from Portland. RATS meeting attendees will include: Bob S, Russ N, Linda B, Peter L, Adam & Rob J and others.

May event race announcement, supplemental regulations, schedule and budget was presented and discussed. Additional TC Race Committee budget input is being submitted and will be incorporated into updated forecast of expenses. Results of a recent survey of ORP facility enhancements was presented and reviewed, to be shared with ORP mgmt.

TC Race Committee reports and discussion followed, including but not limited to:

- Announcer/Publicity (Jeff Hanken, not present) – Race Chair would like to discuss plans for local GV, Sherman County publicity and facebook exposure; Consider suggestion to coordinate w/parade in Moro for TC worker recruiting; Consider charitable organization like FFA;
- Base Comm (Grace Skinner) – Plan to borrow SCCA clocks, may need other supplies; Will use separate safety network with Adam J; Discussion on Emergency Plan escalation through ALS/LifeFlight/ORP;
- Driver Services (Lynn Coupland, not present) – Need runner from Timing and Scoring to Drivers' Services, posting results on Sunday, handing out trophies on Sunday;
- Equipment/Logistics (Bert Dilley/Bill Harris) – Need to purchase cf mix & some supplies; Discussion for transporting equipment/supplies (radios, golf cart, water, etc.);
- Flagging (Russ Newhouse) – Need to coordinate re-fueling, drinking water, course cleanup and coverage during race sessions (pace car comm);
- Hot Pits (Dave Riehl) – Supps were updated to address use of caution around blend lines at both ends of hot pit lane;

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- Paddock (Bob Skinner & Del Bockman, not present, Bruce Baggett, Gordon Jones) – Need to discuss pre-assigned space process, setup & traffic flow; Race Chair will coordinate meeting with Don C;
- Pregrid (Julie Winslow) – Need to control/block access from lower gravel paddock, coordinate safety at entrance/exit to pregrid by scales; Dave and Julie will review feasibility of wooden block grid markers (Don S built for OMI in early 1970's);
- Radios (Ric Farrar) – No additional fm license; Will coordinate space for chargers in ORP building; Plan to borrow SCCA radios, additional rentals are available;
- Registration (Linda Blackburn) – Linda and Karen M will setup May event in MotorsportReg.com; Internet access in ORP admin building is confirmed; Discuss process for late changes (msreg) between reg & timing; Race Chair will need reports for driver counts and revenue for all options including donations to equipment & worker funds;
- Safety (Ken Killam) – Need to enhance staffing; discussion of dedicated response vehicle with equipment/fire suppression;
- Scales (Ron Tanner) – Will confirm location by ORP building across from pregrid; Equipment transported to ORP by ICSCC Asst Steward;
- Sponsorship (Kristine Craine) – Race Chair transferred copies of sponsor packet material, ready for solicitation & distribution; Need to identify specific objectives for equipment and supplies;
- Tech (Eric Howell) – Need to enhance staffing; Preferred location: roaming for Friday, in front of ORP building remainder of weekend;
- Timing (Don Smethers) – Need to confirm ORP pc's have Orbits, pdfcreator, office apps;
- Scoring (Holly Remington) – discussed new format of published results;
- Worker Food (Robert Waco, not present) – Lunch & dinners provided; Need to consider pavilion rental/setup logistics/liquor license options for Sunday party;
- Worker Ambassador (Ali Montgomery) – Discussion to coordinate worker lodging (bunkhouse has been reserved); Transportation will be available from Portland;

TC Race Chair solicited further input and established the next TC Race Committee meeting to be held Wednesday, March 23, 2011 at Busters BBQ (99W in Tigard), 7pm;

Thanks again to those who attended and participated in this TC Race Committee Meeting !

Bob Smethers, TC Race Chair

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